



American International Health Alliance

JOB DESCRIPTION: Health Systems Strengthening Technical Advisor

Position Title	Health Systems Strengthening Technical Advisor
Department	
Location	Washington, DC
Reports to	President & CEO
Supervises	N/A
FLSA	Exempt
Salary Level	TBA

POSITION SUMMARY: Reporting to AIHA’s President & CEO, the Health Systems Strengthening (HSS) Technical Advisor (TA) will be based at our headquarters in Washington, DC, and serve as AIHA’s principal expert and organizational lead on HSS. The incumbent will provide internal guidance and leadership on issues related to the development of AIHA’s HSS strategy and implementation. Consistent with AIHA’s strategic plan, s/he will serve as AIHA’s chief external-facing leader on matters related to HSS; ensure that AIHA utilizes state of the art thinking and practices in planning and executing HSS projects; ensure quality control of programs that we and our partners implement; tie them to measurable indicators and demonstrate impact; and ensure that AIHA is following and being responsive to technical agency and donor trends, policies, practices and evolving thinking related to HSS.

Working across a broad HSS spectrum, the incumbent will initially focus on leveraging AIHA’s principal area of expertise in health workforce development, but then develop a strategy on how best to expand AIHA’s capabilities and bonafides in other HSS areas.

ESSENTIAL ROLES AND RESPONSIBILITIES:

Strategic and Technical Leadership:

Provide strategic direction and technical support in all areas of HSS, serving as the organization’s lead technical resource; inculcate a deeper understanding of HSS within the context of complex health systems among both headquarters and field staff; prepare a conceptual model for AIHA’s existing and future work as a recognized leader in HSS; work closely with staff to identify and document AIHA’s existing competencies and comparative advantage in each HSS building block/competency area; identify emerging issues in HSS where AIHA should develop additional competency and capacity to support organizational growth and excellence; serve as AIHA’s lead in discussions with USG and other donors on increased financing of critical health programs and coordinate high-level discussions to strengthen and advance AIHA’s participation within the international health and development sector; and spearhead the development of mutually beneficial strategic partnerships with other organizations focused on HSS, HRH, and twinning.

Project Management and Development Support:

Work in close collaboration with AIHA program staff to provide technical oversight that will ensure efficient and effective implementation of HSS activities; guide work plan and budget development, help to assure that M&E inputs are appropriately designed to demonstrate the cost effectiveness of AIHA's HSS/HRH interventions; guide regular technical reviews of project interventions to assure activities are implemented in an effective, efficient, and timely manner to achieve the results expected by funding agencies; and provide guidance for business development and positioning of AIHA activities, proposal development, and strategic partnering opportunities that will lead to more effective project designs and an expansion of AIHA's global project portfolio.

Policy Analysis and Research:

Track and monitor current HSS strategy, policy, and technical developments in both peer reviewed and gray literature, as well as in donor and international development organization publications, to identify key issues and best practices and share these with staff; ensure that AIHA's HSS strategy is consistent with the latest trends, developments, and industry best practices; conduct analyses and research efforts in select areas to develop conceptual frameworks and landscape analyses, to include written summaries of key issues, findings, and recommendations relevant to AIHA's mission, HSS strategy, and technical assistance model.

Analytical Research and Writing:

Work closely with M&E Officer, Communications Director, and other staff to develop and write publications, blogs, reports, concept papers, policy and issue briefs, and other advocacy materials to communicate complex technical issues to a policy and advocacy-oriented audience; examine the evidence for the effectiveness and sustainability of AIHA's partnership model and technical assistance programs in comparison to other HSS/HRH implementing partners, including following up on graduated programs to evaluate sustainability of activities and outcomes; and work closely with program and finance staff to design and conduct internal expenditure analyses to help quantify the cost-effectiveness of AIHA's programming in comparison to other organizations working in HSS/HRH.

External Representation:

Serve as AIHA lead at domestic and international HSS/HRH conferences, coalitions, meetings, and events; represent AIHA's position on key technical issues through presentations, publications, and other activities that increase organizational visibility and credibility and position AIHA as a thought leader in the field by helping to quantify and articulate the value added of AIHA's technical assistance model; respond to media inquiries and speaker requests as appropriate; and develop and manage relationships with key stakeholders including INGO and national level CSOs, grant and foundation partners, consultants and other interested parties.

Regular attendance and the ability to travel independently up to 40% of the time are requirements of this position.

SKILLS AND QUALIFICATIONS:

Essential:

- Master's Degree in health policy & administration, public health, or related field, along with a minimum of five years of experience designing, implementing, and evaluating HSS and HRH programs in low- and middle-income countries around the globe
- Recognized HSS thought leader, particularly in the international donor community and academia

- In-depth knowledge of HSS/HRH public health programs, strategies, methods, processes, and techniques used to plan, develop, implement, and evaluate results of public health interventions, particularly those that address key challenges such as HIV/AIDS and other infectious diseases; maternal, newborn, and child health; non-communicable diseases; health service decentralization and psycho-social support for vulnerable populations
- Superior verbal and written communications skills, along with the ability to develop and maintain effective, sustainable working relationships with national and international partners and stakeholders and effectively champion AIHA's model and interests to a broad audience
- Strong knowledge of and/or experience with supporting and/or managing grants and awards from USG and other donors, including foundations and private-sector stakeholders
- Fluency in English is required; foreign language skills strongly preferred
- Excellent facilitation and presentation skills across diverse populations
- Ability to build capacity and collaboration between governmental and non-governmental partners and other project implementers
- Ability to organize, prioritize, and manage multiple tasks in a dynamic multi-cultural environment
- Proficiency in Microsoft Office

Desired:

- Has authored peer-reviewed articles on HSS topics

ADA SPECIFICATIONS:

Physical Demands:

Employees with disabilities must meet qualification standards that are job related and consistent with business necessity and must be able to perform the essential functions of the position with or without reasonable accommodation.

About the Organization: The American International Health Alliance (AIHA) is a growing nonprofit organization with more than 23 years of experience implementing health systems strengthening and human resources for health (HSS/HRH) interventions in low- and middle-income countries around the globe. Using twinning — our highly collaborative, inclusive, holistic, and cost-effective programming model — we work to empower our partners to build a strong, sustainable foundation for locally driven, locally sustainable programs that greatly improve health service delivery and access to quality care.

Since 1992, AIHA has established and managed more than 175 capacity building partnerships and initiatives in 30 countries spanning Africa, Eurasia, Asia, and the Caribbean. We have managed more than \$326 million in U.S. Government awards, which we've leveraged with an additional cost share of over \$292 million in in-kind contributions of professional time and other material resources contributed by our resource partners.

AIHA operates under various cooperative agreements and grants from U.S. Government and international donor agencies, including the U.S. President's Emergency Plan for AIDS Relief (PEPFAR), the U.S. Department of Health and Human Services Health Resources and Services Administration (HRSA); the U.S. Centers for Disease Control and Prevention (CDC), the U.S. Agency

for International Development (USAID), and the World Bank. AIHA also receives corporate, foundation, and individual support.

AIHA offers cutting edge exciting opportunities for all levels of staff to handle significant responsibilities while gaining real world exposure to a wide range of programs.

Compensation Package: The organization will compensate the successful candidate at a level that is consistent with the area's leading non-profit organizations and commensurate with the candidate's experience and skills. The benefits package, which includes medical, dental, disability coverage, contributions to retirement plan, sick and holiday leave, are nationally competitive.

Qualified candidates, please submit your cover letter and resume to hr@aiha.com.

AIHA is an equal opportunity employer and does not discriminate in its selection and employment practices. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, age, national origin, citizenship, disability, protected veteran status, or other legally protected classes.

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